

Appendix 2 - Fees & Charges Benchmarking

			Lower than average	Highest Charge				
Year: 25/26	Description	Budget 25/26	Cherwell	WODC	Oxford city/ODS	SODC	VOWH	Average charge
Local Land Charges	CON29R only	-£243,680	£170.00	£159.00	£237.00	£158.30	£146.47	£174.15
Licence - Street Trading Permits	Annual consent	-£31,855	£1,408.00	£2,287.00	£3,257.00	£517.00	£517.00	£1,597.20
Licence - Vehicle (Driver)	Grant of licence (3 year)	-£171,665	£237.85	£311.00	£405.00	£395.00	£395.00	£348.77
Licence - Vehicle (Driver)	Renewal of licence (3 year)		£209.25	£229.00	£0.00	£0.00	£0.00	£219.13
Licence - Vehicle (Hackney Carriage)	Grant of licence (1 year)		£365.75	£311.00	£472.00	£389.00	£370.00	£381.55
Licence - Vehicle (Hackney Carriage)	Renewal of licence (1 year)		£317.50	£229.00	£0.00	£0.00	£0.00	£273.25
Licence - Vehicle (Private Hire)	Grant of licence (1 year)		£333.70	£311.00	£309.00	£242.00	£242.00	£287.54
Licence - Vehicle (Private Hire)	Renewal of licence (1 year)		£306.80	£229.00	£0.00	£0.00	£0.00	£267.90
					Over 4 + vehicles	For 5 - 14 vehicles	For 5 - 14 vehicles	
Licence - Vehicle (Operator)	Grant of licence (5 year)		£176.00	£497.00	£5772	£517	£890	
Bulky Waste/Special Collection	Special Collections - Any (3 Items Collected)	-£231,443	£33.99	£40.00	£0.00	£58.50	£58.50	£47.75
Bulky Waste/Special Collection	New: Special Collection - 1 item		£12.99	£14.00	£23.50	£11.25	£11.25	£14.60
Other Fees & Charges	Garden Waste Subscription Charges	-£2,138,648	£59.00	£52.50	£90.00	£75.00	£70.00	£69.30
Car Park Income - General	0-1 hr (General)	-£1,698,029	£1.40	£0.00	£3.54	£0.00	£0.00	£2.47
	Up to 2 hours (General)		£2.60	£0.00	£4.82	£2.20	£1.86	£2.87
	Up to 3 hours (General)		£3.60	£0.00	£6.79	£2.93	£2.88	£4.05
	Up to 4 hours (General)		£4.60	£0.00	£9.90	£4.00	£3.86	£5.59
	Up to 5 hours (General)		£0.00	£0.00	£18.45	£5.00	£0.00	
Building Regs - Full Plans - New Dwelling	1 Dwelling	-£190,111	£1,000.00	£663.00	£1,200.00	£1,314.74	£1,314.74	£1,098.50
				Price on application		Quotation	Quotation	
	2 Dwellings		£1,350.00		£1,500.00			£1,425.00
Building Regs - Full Plans - Other new Builds	New Garage <40m2		£400.00	£0.00	£0.00	£454.78	£454.78	£436.52
	New Garage 40m2 - 60m2		£525.00	£324.00	£700.00	£545.74	£545.74	£528.10
Building Regs - Full Plans - Extensions	Extn<10m2		£500.00	£501.00	£700.00	£545.74	£545.74	£558.50
	Extn 10m2-40m2		£750.00	£663.00	£850.00	£818.61	£818.61	£780.04

Year: 25/26	Description	Budget 25/26	Cherwell	WODC	Oxford city/ODS	SODC	VOWH	Average charge
Building Regs - Full Plans - Conversions	Extn 40m2-80m2		£850.00	£833.00	£950.00	£909.57	£909.57	£890.43
	Garage Conversion		£400.00	£243.00	£600.00	£545.74	£545.74	£466.90
	Loft Conversion 80m2-100m2		£750.00	£647.00	£900.00	£0.00	£0.00	£765.67
				Up to 8 Windows	Up to 7 windows and 2 doors	Replacement windows and doors, up to 20 units	Replacement windows and doors, up to 20 units	
Building Regs - Full Plans - Miscellaneous Works	Up to 6 doors/windowows		£180.00	£131.00	£300.00	£219.12	£219.12	£209.85
	Thermal upgrade		£300.00	£0.00	£300.00	£219.12	£219.12	£259.56
	Up tp 6 Solar Panels		£700.00	£0.00	£300.00	£0.00	£0.00	£500.00
Building Regs - Full Plans - Construction Value	0 -£5K		Quotation	£239.00	£300.00	£350.60	£350.60	£310.05
	0-£10K (change to 5k-10k)		£400.00	£319.00	£450.00	£438.25	£438.25	£409.10
	£10K-£40K		£650.00	£757.00	£700.00	£613.54	£613.54	£666.82
Building Regs - Full Plans - Supplementary Fees	£40K-£100K		£1,000.00	Price on application	£1,300.00	£0.00	£0.00	£1,150.00
	Additional Visits per hour		£80.00	£66.50	£100.00	£0.00	£0.00	£82.17
	Copies of Certificates		£50.00	£0.00	£41.67	£29.21	£29.21	£37.52
	Reopening applications after less than 3 years		£60.00	£0.00	£100.00	£95.62	£95.62	£87.81
	Reopening applications after more than 3 years		£120.00	£133.00	£100.00	£95.62	£95.62	£108.85
Planning - Pre- Application Advice			-£263,678					
Category A (Householder)			Written Advice only (Desktop Assessment)	£156.06	£171.00	£70.50		£132.52
Category B (1-9 Dwellings)			Meeting and Written Advice - 1 Dwelling	£390.15	£564.00	£0.00	1-2 Dwellings £1,016.02	1-2 Dwellings £1,016.02
Category C (10-99 dwellings)			Meeting and Written Advice - 10 dwellings	£1,020.00	£0.00	£0.00	10-50 Dwellings £2492.14	10-50 Dwellings £2492.14
								£1,020.00

Year: 25/26	Description	Budget 25/26	Cherwell	WODC	Oxford city/ODS	SODC	VOWH	Average charge
	There are other fees and charges for Pre – Application Advice, however scale measurements are different when comparing to neighbouring councils.							
HMO Registrations	total fee for new application (stage 1 and stage 2)	-£30,291	£1,285.00	£1,300.00	£2,900.00	£1,175.00	£1,175.00	£1,567.00
Legal Costs	Solicitors and legal executives with over 8 years experience (p/hr)	Based on Staffing costs	£278.00	£250.00	£210.00	£245.00	£245.00	£245.60
	Solicitors and legal executives with over 4 years experience (p/hr)		£233.00	£250.00	£210.00	£245.00	£245.00	£236.60
	Other Solicitors or legal executives and fee earners of equivalent experience (p/hr)		£190.00	£250.00	£210.00	£245.00	£245.00	£228.00
	Trainee solicitors, paralegals and other fee earners (/hr)		£134.00	£250.00	£210.00	£147.00	£147.00	£177.60
	Section 106 agreements -hourly rate for all agreements			£250.00	£265.00	£245.00	£245.00	£251.25
	Execution and other post completion formalities on external section 106 agreements going forward.			0	0	£245.00	£245.00	£245.00
	Redemption of mortgages (DSI)			0	0	£147.00	£146.77	£146.89
	Acquisitions - hourly rate			0	0	£245.00	£245.00	£245.00
	Grant of a lease *			0	0	1,973.00 - 4,133.00	1,973.00 - 4,133.00	1,973.00 - 4,133.00
	Grant of an easement *			0	0	1,356.00 - 2,712.00	1,356.00 - 2,712.00	1,356.00 - 2,712.00
	Licences to Assign\Underlet\Charge\Alter\Undertake works *			£300.00	£910.00	1,027.00 - 2,407.00	1,027.00 - 2,407.00	1,027.00 - 2,407.00

Year: 25/26	Description	Budget 25/26	Cherwell	WODC	Oxford city/ODS	SODC	VOWH	Average charge
Legal Costs continued	Scaffolding licence *			£0.00	£0.00	866.00 - 1,726.00	866.00 - 1,726.00	866.00 - 1,726.00
	Sales *		Spoken to	£0.00	£0.00	1,356.00 - 1,996.00	1,356.00 - 1,996.00	1,356.00 - 1,996.00
	Tenancy at Will/ Licence to occupy/use *		Legal and	£0.00	£0.00	892.00 - 1,761.00	892.00 - 1,761.00	892.00 - 1,761.00
	Consent under a restriction/ miscellaneous matters such as Deeds of Covenant/ Release *		they are reviewing but no list as yet	£0.00	£0.00	241.00 - 1,849.00	241.00 - 1,849.00	241.00 - 1,849.00
	Grant of Wayleave *			£0.00	£530.00	986.00 - 1,356.00	986.00 - 1,356.00	986.00 - 1,356.00
	New Commercial Lease			£595.00	£0.00	£0.00	£0.00	£595.00
	Renewal Leases			£115.00	£0.00	£0.00	£0.00	£115.00
	Dead of Variation			£300.00	£990.00	£0.00	£0.00	£645.00
	Deed of grant/release			£595.00	£990-£1,325	£0.00	£0.00	£595.00
	Deed of surrender			£300.00	£0.00	£0.00	£0.00	£300.00
	Licence for Use			£300.00	£0.00	£0.00	£0.00	£300.00
	Disposal			£595.00	£0.00	£0.00	£0.00	£595.00
	Legal Hub Transaction			£0.00	£140.00	£0.00	£0.00	£140.00
	Deed of Covenant			£0.00	£530.00	£0.00	£0.00	£530.00
	Register of Electors							
	Printed copy of the Electoral Register (edited version) - basic charge		£10.00	0	0	£10.00	£10.00	£10.00
	Printed copy of the Electoral Register (edited version) - additional charge per 1,000 entries		£5.00	0	0	£5.00	£5.00	£5.00
	Data Copy of the Electoral Register (edited version) - basic charge		£20.00	0	0	£20.00	£20.00	£20.00
	Data Copy of the Electoral Register (edited version) - additional charge per 1,000 entries		£1.50	0	0	£1.50	£1.50	£1.50
	Printed copy of the List of Overseas Electors		£10.00	0	0	£10.00	£10.00	£10.00
	Printed copy of the List of Overseas Electors - additional charge per 1,000 entries		£5.00	0	0	£5.00	£5.00	£5.00
	Data copy of the list of overseas electors		£20.00	0	0	£20.00	£20.00	£20.00
	Data copy of the list of Overseas Electors – additional charge per 1,000 entries		£1.50	0	0	£1.50	£1.50	£1.50
	Copy of a return or declaration of election expenses (or accompanying document) – per side		£0.00	0	0	£0.20	£0.20	£0.20
	Marked copy of the register used at Election, admin fee for each request		£10.00	0	0	£10.00	£10.00	£10.00

Year: 25/26	Description	Budget 25/26	Cherwell	WODC	Oxford city/ODS	SODC	VOWH	Average charge
	Marked copy of Register used at Election – additional charge per 1,000 entries printed format		£2.00	0	0	£2.00	£2.00	£2.00
	Marked register 1000 entries data		£1.00	0	0	£1.00	£2.00	£2.00